

Paralegals and Legal Assistants

Paralegals and Legal Assistants support lawyers and legal proceedings through research of legal precedent, formulation of a defense, and initiation of legal action and. In addition they prepare legal documents and investigate facts. Common job titles include: Law Clerk, Legal Analyst, Paralegal, Paralegal Specialist, Law Associate.

Source: [O*Net Online](#)



CERTIFICATIONS

Relevant certifications sought within the DC Metro Area include:

- ✓ Secret, Top Secret Security Clearances
- ✓ NALA Certified Paralegal
- ✓ NFPA Paralegal CORE Competency Exam (PCCE) and the Paralegal Advanced Competency Exam (PACE)



COST OF LIVING

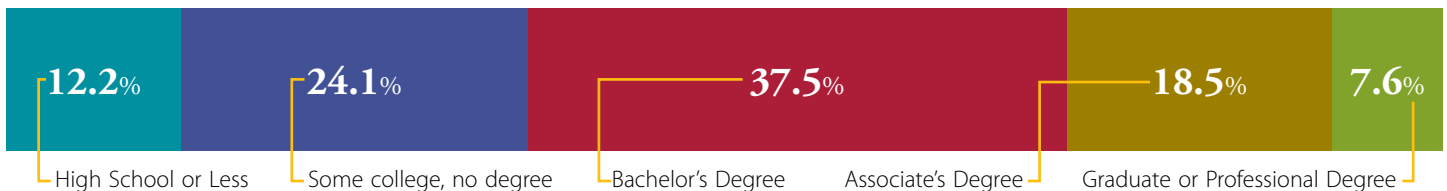
Within the Washington, DC metro area, an individual needs to make approximately **\$42,000*** annually to sustain a modest, yet adequate standard of living. The median income for individuals (aged 25+) in the region is **\$52,468****. People working as Paralegals and Legal Assistants have a median income of **\$63,040** and can typically make anywhere from \$36,670 to \$102,930***.

**Economic Policy Institute Family Budget Calculator,*

***2015 American Community Survey,*

****Bureau of Labor, 2015 Statistics Occupational Employment Statistics.*

EDUCATIONAL ATTAINMENT PROFILE FOR PARALEGALS AND LEGAL ASSISTANTS (WORKERS AGE 25+)



Source: Chmura Economics, JobsEQ

PROGRAM

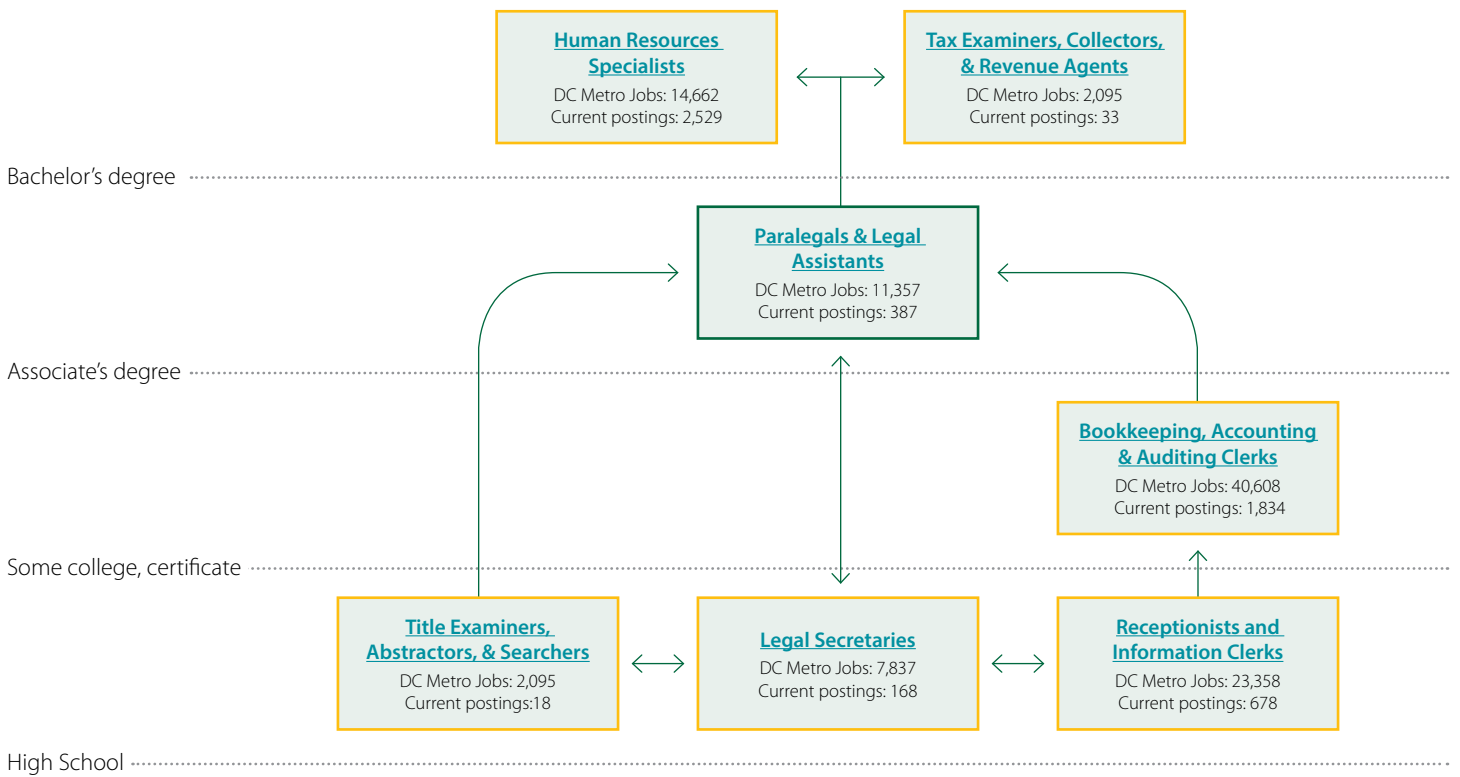
DC METRO AREA HIGHER EDUCATION CENTERS

Certificates	NoVA CC , Montgomery College , American Public , PGCC , FCC , UDC
2-Year Degree	NoVA CC , Montgomery College , PGCC

PROMINENT EMPLOYERS INCLUDE

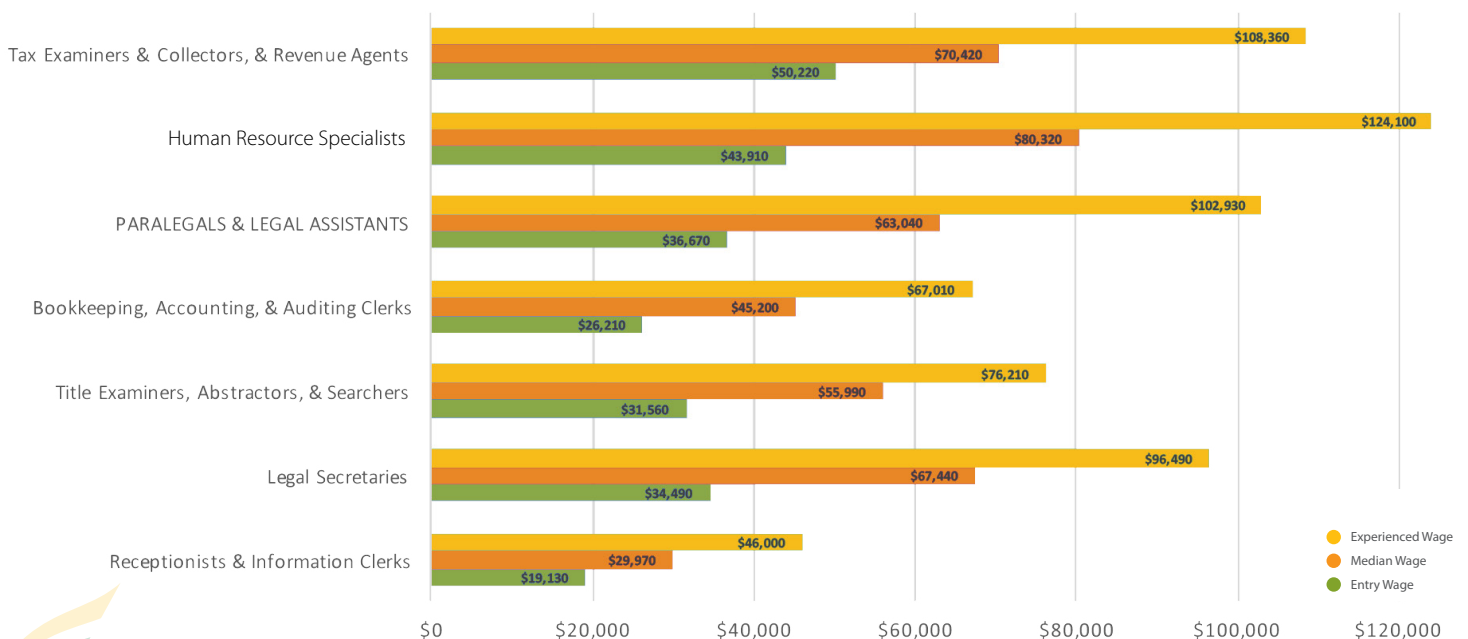
Deloitte, CACI, US Department of Justice, Pae Incorporated, Jurisolutions, Marriott International

Career Pathways for Paralegals and Legal Assistants



Source: O*Net; Employment from Chmura Economics JobsEQ Average of 4 quarters ending in Q4 2016, Current postings represent online ads in 30 Days between 2/15/2017 and 3/16/2017.

Occupational Wage Estimates (2015)



Source: BLS Occupational Employment Statistics, 2015